

WINCHESTER HOUSE



**Appointment of Gap Student for
April 2025 (1 term)**



About Winchester House

Winchester House School was founded in 1875 and moved to its present 18-acre site in the centre of Brackley in 1922. The heart of the School is situated in Manor House, an attractive building dating from the early 1800s. Winchester House comprises a fully co-educational nursery, pre-prep and preparatory school, offering an outstanding education to children aged 3-13 with day, occasional and weekly boarding available.

The nursery/pre-prep school is located in delightful self-contained classrooms. The School prides itself on small class sizes, individual care, high academic standards and a vast range of sports, music and activities. Specialist teaching starts in Reception with music, sport and ICT and from Year 5, all classes are taught by specialist subject teachers. Tutor groups are no larger than 13 children. Modern classrooms and facilities include 3 separate science laboratories and a full ICT Suite. An impressive astro-turf was opened in 2014 and can be used as a full-size hockey pitch, nine tennis courts or two seven-a-side hockey pitches. Winchester House also has a large indoor sports hall, 5 netball courts, an outdoor swimming pool and a 'Secret Garden' which is used as for a variety of activities. The School offers a blend of the traditional and the innovative, the formal and the relaxed and has a deserved reputation for academic, sporting, musical and dramatic success within a happy, stimulating atmosphere.

The Stowe Group

In January 2021, Winchester House became part of The Stowe Group. The Stowe Group comprises Stowe School, Swanbourne House School and Winchester House School. The Group's formation has given pupils and staff at Winchester House access not only to Stowe's world-famous estate but to its expertise in teaching and learning as well as governance. The Stowe Group recently launched its Change Makers vision along with Change 100 programme to raise £100m for transformational bursaries. The Stowe Group is part of Allied Schools, an association of independent schools which uphold the Protestant and Evangelical principles of the Church of England.



The role of the Gap Student

Gaps are responsible under the direction of the Head of Boarding, for assisting the academic and pastoral development of the children in the school and to undertake a variety of additional tasks that support the wider marketing and operations of the School. Gaps are not expected to teach children in the formal sense, they will not be placed in charge of any group of children without a full member of staff being present or having established the activity. A Gapper would ideally offer good all-round sports playing ability and be a confident swimmer. An experience of coaching, training or mentoring would be an advantage, however this role involves embracing, with enthusiasm and a professional approach, the wide range of opportunities available.

Gaps will at all times be referred to as Mr... and Miss... by the children, be expected to be smartly dressed during the working day in order to ensure that high standards of behaviour and respect by the pupils are maintained. The Gap is expected to fully immerse themselves in Prep school life. The working week includes Saturday mornings, in boarding, and assisting with sporting fixtures against other schools home and away. Gaps are expected to attend all INSET's that take place and be available until 8pm on the last day of each term. All meals are provided in term time and there is access to cooking facilities.

We have suitable dedicated Gap accommodation on site, which is available as part of the package due to the hours of the duties which may sometimes need to be worked. This accommodation could be within a boarding house or may be shared accommodation with other Gaps.

You will have a keen enthusiasm for and interest in teaching children in the prep school age range (3-13). This a great opportunity to learn and acquire new skills to enhance your CV.

Salary: £10,500.00 per annum (this will be pro rata'd for the duration of the contract)

Contract start date: April 2025

Contract end date: 4 July 2025

Accommodation provided and meals (during term time)

Colleague Benefits: The Stowe Group recognises the benefits that come with investing in people. Alongside the beautiful school surroundings Winchester House, there are a number of additional benefits available to all our valued colleagues.

For more details on all benefits, please follow this link:

[Stowe - Colleague Benefits](#)



We are Change Makers

Winchester House and The Stowe Group have a talented and committed workforce. We are committed to fostering team engagement, attracting, mentoring, developing and retaining our best teachers and non-teaching staff. We focus on employee well-being, provide opportunities for professional growth and create a culture of community and partnership. Environmental stewardship and sustainability are cornerstones of a Stowe Group education.

Job Description

RESPONSIBILITIES

- Assisting the Duty Staff in supervising play areas and break-time activities.
- Supporting the Games department; contributing to the coaching and selection of school teams, supervising changing rooms.
- Assisting with PE and Swimming lessons.
- Overseeing and helping the serving of snacks at break time.
- Acting as classroom assistant in all subject areas.
- Assisting with younger pupils' reading; hearing readers and promoting their progress in partnership with their class teacher.
- Assisting with Educational and Adventure Trips off site during term time.
- Undertaking the preparation of teaching resources: photocopying, laminating, display work etc.
- Working with pupils across the complete age range, from rising 3 to 13 years old. Supervising small groups of children in non-teaching situations.
- Being aware of any significant pastoral needs of the children.
- Assist in the general setting up of and serving at school events.
- Be present at the beginning and the end of each term, half-term and exeat for boarders packing, etc.
- Organise, set up, supervise and promote end-of-term disco or similar events.
- Perform a variety of admin tasks including collating of registration, answering telephones and anything reasonably requested by the office staff.
- Supervision of meal times and prep.
- Assisting with the running of boarding activities and house routines reporting to the relevant Houseparent as appropriate on matters relating to boarders and their welfare.
- Assist with morning wake up and breakfast in boarding.
- Undertake Matronal duties as part of the wider delivery of the duty of care.
- Proactively seeking out opportunities to teach or assist with an activity that reflects one of their talents/ interests.
- Participation in staff INSET and other training as requested by the Head.

PERSON SPECIFICATION

- Interest and enthusiasm for coaching, mentoring, training or teaching.
- An interest or experience in music and drama
- A proactive ability to devise and supervise activities and entertainment for children aged 9-13.
- Must enjoy and thrive off working with children.
- A caring and patient personality, with sufficient energy and resilience to fully participate in the school hours of this thriving and busy prep school.
- An enthusiastic and flexible worker, with a keen sense of responsibility and integrity.
- Reliable and trustworthy.
- A supportive team player, ready and willing to assist staff colleagues.
- Must be a sportsperson in keeping with the stipulations above.
- Able to communicate at an appropriate level with staff, pupils, parents and outside agencies.
- Be a good listener.
- Awareness of and compliance with all school policies, most particularly including those relating to Child Safeguarding and professional conduct with and around pupils.
- Becoming First Aid trained (training provided) and being willing to administer First Aid as required.

YOUR APPLICATION

An application form can be downloaded from our website. [Stowe - Current Vacancies](#) When applying, please stipulate if you have a preference on what school you are applying to.

Alternatively, please contact recruitment@stowe.co.uk if you need any help with the application process or call 01280 818005.

Closing date: 23 February 2025

Interview date to follow shortly after.

The Stowe Group are fully committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff to share this commitment and undergo appropriate checks.

Offers of employment are made subject to receipt of satisfactory references, DBS clearance and online social media background checks through our 3rd party provider SP Index.

